## **Hotline Representative**

To represent your Home Group on the Intergroup Hotline Committee. Take one hotline shift a week where you answer calls that get forwarded to your personal phone when someone calls the Central Oregon Intergroup A.A. Hotline.

## **Service Position Requirements:**

- 6 month sobriety / 6 month term
- Have been through the 12 Traditions

## **Duties:**

- You will answer the Hotline through your personal phone which calls will be rerouted through during your once a week shift for 6 months. You will 1.) Pass calls onto 12 step volunteers 2.) Provide information for anyone looking for a meeting 3.) Direct anyone looking for help with a problem other than alcohol to the proper hotline or 12 step fellowship
- Attend your group's monthly business meetings to give a report and sign people up for the 12 step call list.
- Starting one month before you rotate out of this position, start announcing the position will be open and when. Start looking for someone who may want the position when you rotate out.
- Possibly attend an intergroup meeting and get acquainted with the Hotline chair and inquire about open shifts
- When the Hotline Chair rotates out, consider standing for the Intergroup Hotline Chair.