COIGAA Advisory Board

Minutes 1/23/22

Zoom Meeting Opened 4:33 pm

Attendance: Frank W., Joan C., Amy P., Becky G., Mark L., Michael H. (Diane W. absent)

Quorum: Yes (4)

Minutes from last meeting read/summarized by Frank. Motion to approve/seconded – Minutes Approved

Central Office Report: Working on yearly numbers and continuing Inventory

Motion to approve Office Manager’s Report/seconded, Office Manager’s Report Approved

Full Report included in Intergroup Minutes for this month. December was surprisingly busy. Still in need of a Treasurer.

Discussed Scot’s wages in answer to a previous question. Scot is the regular Friday Intergroup Office employee. He also covers if Joan is out of office.

Old Business:

* Elections – Still need to fill Vice-Chair, Treasurer, and Potluck/Speaker Meeting Chair
* Becky asked if Erin is still interested in Treasurer position.
* Discussed continuing to post Advisory Board Meeting info on website, decided yes. Frank stated the goal of the Advisory Board is to act as a steering committee and take care of the small details to support what the COIGAA meetings want to accomplish.

New Business:

* Both IGR Meeting minutes and Advisory Board minutes will continue to be posted on COIGAA Website.
* We will attach fliers for meetings to the Minutes each month.
* Joan would like to remain closed on Saturdays because no one shows up. We need to vote it out because it was voted in, will bring up at IGR meeting.
* Bank check signer will be tabled for now, see if we elect a Treasurer at IGR Meeting.
* Jordan, Webmaster, figured out a work-around so that all officer emails will be forwarded to each officer.
* Hybrid Intergroup Meetings on the horizon, we need a keycard that will work. Joan will follow up. Looking to begin hybrid in March, will update next month.
* Barry will lease his equipment to us for $12.00/yr.
* Meeting time changed for a trial period to 4:45 pm

Meeting Closed with Responsibility Statement at 5:25