

April 25, 2021

Advisory Board Meeting Minutes

Open: 5:01pm with Serenity Prayer

Attendance: Kail (Chair), Stephanie(fill-in Recording Secretary), Helen (Vice- Chair), Lauren (advisory board member), Michael H. (Advisory board member), Alice (advisory board member), Joan (Office manager), Mark L. (advisory board member)

Verify Quorum: Yes

Recording Secretary: amendments for last months minutes

Joan: Mark statement on lost month's minutes needs to be changed to Joan.

Joan: list of items for sale with cost at office will be posted on website.

Motion to accept amended minutes Lauren, seconded by Kail- accepted

Treasurer: Dan not present- emailed chair that he will be reconciling all financials for next month.

Office Manager: Joan present:

Report: March 2021 Sales include: Books/Literature \$647.05; Coins \$625.11; Total sales equaled \$1,272.16; Contributions totaled \$2,510.40. Thank you to the groups and individuals for your generosity in supporting the Intergroup.

We continue to offer books and coins for sale at our window with protective covering. We maintain safety by wearing masks and asking others to wear them. Please visit the Website: Intergroup: COIG AA Store or call the office at 541 923 8199 if you have questions about what we sell at the Intergroup Office. Please call if you wish for me to prepare an order in advance, or if you would like me to order something specific in the realm of what we sell.

Intergroup Hours of Operation:

Monday - Friday 9 a.m. to 1 p.m.

1st and 3rd Saturday 9 a.m. to 1 p.m.

Additional Wednesday Hrs. 2 p.m. to 6 p.m.

Calls and walk-up requests from the Intergroup Office include: Calls for basic AA information, hours of operation, requests for meeting information, help with zoom meetings, Spanish speaking meeting information, 12th step help, speakers for hospitals and institutions, requests for information about books, literature and coins. Calls are managed and directed to the appropriate channels. If there is no response from the appropriate channel I improvise. Thank you to all of the many volunteers that continue to devote their time to helping other alcoholics.

Please check your meeting inventory for Daily Reflections that may be misprinted either end of January to end of February or November, December. We will happily replace misprinted books.

To help people understand what is available for sale at the Intergroup Office, I created lists that, with the approval of the Advisory board, Barry has posted on the Website under **Intergroup: Intergroup**

Office Store. This is a work in progress, and there will be some changes and additions. Please feel free to contact me at 541 923 8199 if you have questions.

I live in Bend and am available to bring orders in for customer convenience.

I continue to appreciate and enjoy those who have stopped by to say hello, ask for information, and make purchases. There is no way of predicting at the Intergroup Office what it will be like on any given day. I am flexible and enjoy being of service.

Respectfully submitted: Joan Crosby, COIG Office Manager

Extra expenses this month with taxes, yearly renewal of go daddy and Norton. Some groups are contributing and have been throughout the pandemic others have stopped, hoping after groups go back to in person the contributions will pick up again.

Vice Chair: Helen present:

Report: District 5 Report

From our DCM, Bonnie C.:

Guess what!! This is exciting news! The Oregon Area registrar has taken our Group Change form, District Change form and Create a Group form ELECTRPNIC. I would like to request that everyone access the following link and fill out a form to help update our Area roster and update GSO's database. Here is the link: <https://www.aa-oregon.org/registrar-duties-and-responsibilities/> Please take a moment to update your group and contact information so we can make future connections within our fellowship.

District 5 still has the following service positions currently open: *Archives, Grapevine Chair and Accessibility Chair*. Here is a link to our District 5 Guidelines with a summary of the job descriptions: <http://district5aa.org/files/documents/e2e6ecb0-4487-4870-b71b-7332ad94550a.pdf>

We are not finished with COVID19 yet. We need to continue being vigilant and safe and I hope this information will help your groups make an informed decision with future meetings. Here is a link to our Oregon Area 58 COVID Resource page: <https://www.aa-oregon.org/covid-19-resources/>

Did you know that Alcoholics Anonymous World Services has a YouTube Channel? This is the official YouTube channel for Alcoholics Anonymous World Services, Inc. (A.A.W.S.) and is maintained by the General Service Office (G.S.O.) of the U.S. and Canada. Here is the link, please share: <https://www.youtube.com/c/AlcoholicsAnonymousWorldServicesInc/featured>

Christine B., Assembly Chair:

The District 5 Assembly committee voted to postpone the in-person May Assembly hosted by District 5 until September 2020 due to Covid19. The committee with Area 58 help was able to secure the venue for the Assembly in September 2022 due to the circumstances with Covid19. It was decided that this would then need to be brought back to District 5 business meeting to be voted on by GSR's and officers.

The motion to host the September 2022 Area assembly utilizing the funds already collected for the May 2021 Assembly was passed.

To get involved with Assembly Host Committee email Christine B. Chair, at cdbergland42@gmail.com

Home Away from Home Group:

If any groups and/or individual members are interested in sponsoring a La Viña or Grapevine subscription to our inside AA members or would like to contribute other AA approved literature, you can contact myself or Tim C.

Another way to be of service to our inside members is to register with GSO for the Corrections Correspondence Service that matches inside member with outside members. If you would like more information, please visit https://www.aa.org/pages/en_us/corrections-correspondence-service. Currently, the badging process has been placed on hold until further notice. There are still ways, that we can be of service! If you have any questions? Please speak to Tim C or Pilar TC.; call or text: 541-819-0448; or email home.away.from.home.group@gmail.com.

Thank-you for allowing me to be of service,
Helen W.

Question from Lauren: when will central office be open without the window? Joan is unsure at this time she will do so when it is safe.

Chair asked if there was any new or old business:

Alice: where are we at with the budget and is Kail receiving support from Treasurer and Office Manager?

- Kail says yes working on going monthly, quarterly, yearly income and expenses. Looking at expense projections from 2018/2019 to get a baseline. Including increase in costs.
- Develop the framework first then set aside the money needed to run the office.

Joan: She will be taking an unpaid vacation in May, Renee and Christine B. will be covering, Scott the Friday employee has taken 2.5 months off for family issues.

- Increased the cost of Bronze coins from \$1.00 to \$1.25 and Aluminum coins from .50 cents to .60cents.

New Business:

- Joan would like to print some schedules, utilizing the donated printer at the office, small quantities. We know the schedule is changing weekly and even if it is not perfect. She has done this for the Redmond schedule and would like to do the same for the bend schedule. The only cost would be paper. Joan to talk with Maura (schedule chair) to get the meeting spreadsheet from her.

Motion to adjourn Helen, seconded by Lauren approved.

Adjourned 5:28pm with Declaration of Unity

